

## **EOI7474 SPORTS COURTS AND ASSOCIATED INFRASTRUCTURE SPECIALISTS PANEL**

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Report Author: Manager Recreation Parks & Facilities  
Responsible Officer: Director Built Environment & Infrastructure  
Ward(s) affected: (All Wards);

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*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### **CONFIDENTIALITY**

Confidential Information is contained in Attachment 1 to the report. This information relates to contractual matters and contains commercially sensitive information including but not limited to, the name of tendering parties, the evaluation panel members, and the evaluation of the EOI submissions received against the published evaluation criteria.

Any disclosure of the information included within the confidential attachment to this report could be prejudicial to the interests of the Council or other parties. If a discussion of any of this confidential information is required, the Council is recommended to resolve that item by having it deferred to the confidential section of the agenda when the meeting is closed to members of the public in accordance with Section 3(1), g(i)g(ii) and 9(2) of the Local Government Act 2020.

### **SUMMARY**

This report summarises the evaluation process and seeks Council approval for the establishment of a panel of pre-qualified Sports Courts and Associated Infrastructure Specialist Panel to facilitate the efficient delivery of Sporting Infrastructure projects.

This item has been included in the public agenda to facilitate openness and transparency in Council's decision making. A confidential attachment has been included with the report which contains commercially sensitive information that is not to be disclosed whilst the meeting is open to the public.

## RECOMMENDATION

*That*

1. ***Council appoint the following contractors to EO17474 Sports Courts and Associated Infrastructure Specialists Panel (subject to the satisfactory compliance checks) for the initial period of 3 years.***
  - ***Apex Civil Construction (Vic) Pty Ltd***
  - ***Contek Constructions Pty. Ltd.***
  - ***Court Technology Victoria Pty Ltd***
  - ***Field Form Pty Ltd***
  - ***Flex23 Pty Ltd***
  - ***Grassports Australia Pty Ltd***
  - ***1831 Pty Ltd T/as Scratchin the Surface***
  - ***Sports Design Group Pty Ltd***
2. ***The Director Built Environment and Infrastructure be delegated authority to extend the panel term by two (2) periods of two (2) years, a potential maximum contract period of seven (7) years.***
3. ***The Director Built Environment and Infrastructure be delegated authority to sign the deed and related documents.***
4. ***The confidential attachments to this report remain confidential indefinitely as they relate to matters specified under sections 3(1), (g)(ii) of the Local Government Act 2020.***

## RELATED COUNCIL DECISIONS

No previous Council decisions relevant to this item.

## DISCUSSION

### ***Purpose and Background***

Council's commitment to providing quality, safe and compliant sports ground infrastructure for use by the community requires the engagement of suitably qualified and experienced specialists to undertake capital works.

To achieve this, Officers have sought expression of interest (EOI) submissions for the establishment of a panel of pre-qualified Sports Courts and Associated Infrastructure Specialists. A summary of the evaluation process is included as Confidential Attachment 1.

An advertisement calling for expressions of Interest was placed in the Age newspaper on, Saturday 23 March 2024. The EOI closed on Wednesday 17 April and 10 submissions were received.

### ***Options considered***

The EOI process has been carried out in accordance with the requirements of Council's Procurement Policy. The evaluation panel scored all submissions against a pre-established evaluation criterion.

Subject to approval of the proposed pre-qualified panel, it is intended that officers will seek quotations from panel contractors for Sports Courts and Associated Infrastructure Specialist works as and when funding allows.

By establishing a pre-qualified panel of contractors, the quotation process will be streamlined to ensure efficient evaluation and award of projects. Contractors will be assessed on overall value they bring to Council across various criteria such as price, timeframes, resourcing, methodology, environmental sustainability, and community benefit.

The initial term of the proposed panel will commence July 2024 for a period of three (3) years. Council may extend the panel for a further two (2) periods of two (2) years, at its own discretion.

### ***Recommended option and justification***

Following an extensive evaluation process, detailed in Confidential Attachment 1, the evaluation panel were unanimous in their decision. The evaluation panel request that Council adopts the recommendations within this report.

## **FINANCIAL ANALYSIS**

The panel will be utilised for projects determined through Councils Capital Expenditure program. The approved panel will allow for competitive quoting to help reduce costs and achieve the best outcomes for the Council.

## **APPLICABLE PLANS AND POLICIES**

This report contributes to the following strategic objectives in the Council Plan:

- Yarra Ranges Recreation and Open Space Strategy
- Yarra Ranges Council Plan 2021-2025

## **RELEVANT LAW**

This report seeks Council's approval to award a Deed of Arrangement that complies with the Section 108 of the Local Government Act 2020.

## **SUSTAINABILITY IMPLICATIONS**

### ***Economic Implications***

There are no direct economic impacts associated with this panel. However, utilising this panel for works will reduce the time taken in evaluating and appointing contractors, whilst still achieving best value.

The streamlining of the procurement process will also make it easier for contractors to respond, thus resulting in a more engaged and competitive supplier market.

### ***Social Implications***

The appointment of a panel of suitably qualified and experienced specialist contractors to undertake Sports Courts and Associated Infrastructure works will ensure that these assets are safe and compliant to the relevant sporting codes and standards.

### ***Environmental Implications***

Council will look favourable on contractors that implement sustainable practices  
Council will also look favourable on contractors proposing energy efficient products.

## **COMMUNITY ENGAGEMENT**

There is no community engagement on appointment of establishing the panel. However, all projects utilising this panel will go through community engagement as per usual requirements.

## **COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT**

The evaluation panel was made up of internal staff across the Built Environment and Infrastructure Directorate. The panel will be set up so that it can be used across the whole directorate.

## **RISK ASSESSMENT**

There are no significant risks involved in the appointment of the panel however, all projects utilising this panel will go through a risk assessment as per usual requirements.

## **CONFLICTS OF INTEREST**

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

## **ATTACHMENTS TO THE REPORT**

1. EOI7474 Confidential Attachment to the Council Report